# **­­Spanish 2A/2B**

Bienvenidos

# **Syllabus 2014-2015**

**Instructor:** Señora María De La Luz Rodríguez

**Phone Number:** 713-723-6015 ext. 372 **E-mail address:** [mrodri57@houstonisd.org](mailto:mrodri57@houstonisd.org)

**Google voice:** 713-570-6531 [malu640411@gmail.com](mailto:malu640411@gmail.com)

**Tutorials:** Every Tuesday, and Thursday after school 4:00-4:40pm

***Course Introduction:***

Spanish 2 is designed to introduce the five core areas of a foreign language at the basic level: speaking, writing, listening, reading, and culture in order to successfully enter Spanish III. The text as well as other ancillary resources will be used to help your strengthen your abilities in Spanish. HISD curriculum guidelines as, mandated by HISD, will also be implemented throughout the year. You will be required to think critically and creatively in your studies. The goal of Spanish is to be able to connect what is learned in the classroom with real-life situations, and apply what you have learned to develop communicative skills and cultural awareness.

***Course Prerequisites:***

## If you have completed and passed Spanish 1 in HISD either as a sequential course (Spanish 1A in 7th grade and Spanish 1B in 8th grade) or as a heritage learned- native speaker course in HISD, then you belong in Spanish 2.

***Course Information***

Boyles, Met, Sayers and Wargin. Spanish 2: Realidades 2. Upper Saddle River, NJ: Prentice Hall/ Pearson, 2004 ISBN: 013116301-9 (textbook) ISBN: 013060015 (workbook)

If you lose your textbook, then you must report the book lost to main office. You are responsible for your textbook. If you lose your workbook, then you may purchase another one, but you will not turn in you workbook at the end of the year. I would recommend buying another book if it is lost so that you can complete the assignment given to you.

**Credit:** 1 year of foreign language (Spanish)

***Philosophy:***

Spanish class focuses on the many aspects of the Spanish language through the mechanics and structure of grammar and speaking. It is important for the student to keep in mind that Spanish is 85 % memorization and 15% usage through practice. Spanish phrases are constantly practiced in class through instructions, praise and idiomatic expressions to train the ear. Instructional activities are not only grammar oriented, but culture oriented as well.

***Materials:***

1. Notebook or three rings binder (NOT TO BE SHARED WITH ANOTHER SUBJECT) divided into the following parts: Do now activities, notes, vocabulary, graded work, culture and songs.
2. Blue or Black pen
3. RED PEN
4. Spanish/English Dictionary (electronic translator)
5. 1 folder with windows.
6. Spiral Index card

***Course Evaluation:***The class is set up on a 4.0 grade point average scale for Spanish 2

**Classwork 40%**

(Work assigned and completed during a class period to

Facilitate the learning process.)

**Major Grade**

(Tests, Common Assessment, and Projects) **35%**

**Homework/Quizzes 10%**

(Work that may begin in the classroom, and extends

Into the home, and provides a way for parents to become

aware of the instructional program.)

**Common Assessment**

(Six weeks assessment) **15%**

**100%**

***Daily Classroom Procedures:***

1. **Tardy log-in sheet** (Students arriving to school after 8:25 a.m. should immediately report to the office, unless told differently. If your school bus gets to school after the 8:25 tardy bell report to class, students will receive a late bus pass.)
2. **Restroom log-out/in sheet:** Sign out when you leave my class with a pass (to restroom, nurse, office, different teacher, Dean, etc). Also, write your name, date, time, and destination. *Students will only get 3 passes per semester unless teacher is notified by school nurse;* 45/20 rule
3. At Westbury High School I.D. badge is required for admittance into class.
4. Food and drinks are prohibited (you may bring water to my class)
5. Electronics are prohibited in the classroom, per Westbury’s policy handbook. If used in class, they will be confiscated, and given to the appropriate office. **\*A $15 administrative fee will be charged if the device is claimed within 30 days.**

***Classroom Expectation***

**All students are expected to comply with the following:**

1. Students are to follow the directions of the teacher the first time they are given.

2. Students are not to engage in any physical or verbal actions that distract others from the activities underway in the classroom.

3. At the beginning of class students are to be totally inside the classroom before the bell starts to ring. Students are to stay in their seats until dismissed by the teacher at the end of class.

4. Students are to come to class each day with all necessary materials needed to participate in the activities of the day.

5. All persons in the classroom are to be treated with common courtesy and no words or actions intended to because anyone harm will be allowed

6. Follow school guidelines.

***School Guidelines:***

1. Make sure your cell phone is put away and not used during class.
2. All CD players, ipods, mp3 players or any electronic device as mandated in the Code of the Student Conduct as unacceptable on school property will not be used.
3. Do not use the teacher’s computer unless you are given permission.
4. Public Displays of Affection will not be tolerated.
5. The dress code must be adhered to at all times.
6. At Westbury High School I.D. badge is required for admittance into class.

***CLASSROOM RULES***

1. Attend to the assigned task.
2. Wait your turn to talk.
3. Stay in your space.
4. Neither destroys nor defaces anything.
5. Use only school accepted language.

**All students are expected to comply with the rules by:**

1. Come to class on-time and begin warm-up.
2. Bring required materials everyday unless you are otherwise directed.
3. Attend to personal needs before coming to class (45/20 rule)
4. Talk only when permitted and follow instructions the first time they are given.
5. Respect yourself and others at all times.
6. Be courteous to your teacher and your classmates.
7. Abstain from eating, drinking (except water), and grooming in the classroom.
8. Keep your area clean and do not write on desks.

**Consequences for breaking school and/or classroom rules:**

1. Verbal warning / oral correction

2. Student-teacher conference

3. Contact parent/guardian: phone call, note signed by parent and returned back within 24 hours, or meeting

4. Detention: before, after school, or during lunch depending on transportation. If lunch detention is assigned, then lunch is brought to the classroom and a tutorial is given to make-up for lost time in class due to the offense / infraction

5. Teachers-student interventions

6. Student-Dean conference

7. Discipline referral.

Students involved in serious offenses including refusal to follow the instructions of the teacher, vandalism, acts of violence or severe disrespect to the teacher will be immediately excluded from the classroom. Persistent violators of classroom rules will receive progressively more stern discipline.

***Rewards:***

Positive actions of students will also be recognized. Good behavior and academic performance will be noted by action such as the following:

1. Verbal praise - we all like to hear about it when things go well!
2. Phone calls to parents - calls from the teacher should not always mean bad news.
3. Positive post cards to parents.
4. Fun days - days or time for student chosen activities.

**Westbury High School Grading and Attendance Policy (2011-2012)**

**Grading Roles and Responsibilities**

Student:

1. Complete assigned work on time and return it to teacher.
2. Initiate communication with teacher when student does not understand the assignment or if he/she is experiencing difficulty.
3. Complete all assignments within the time limits given by the teacher or be subject to late work guidelines.
4. Evaluate own work for accuracy and seek clarification as needed from the teacher.
5. Maintain academic honesty and integrity. Academic dishonesty may result in behavioral and academic consequences.

***Parent/Guardian***

1. Establish a specific time, place and manner for homework to be completed.
2. Provide the supplies and materials necessary to complete homework.
3. Monitor as needed, but do not do homework for the student.
4. Assist student in planning a time schedule for long-term assignments/projects.
5. Initiate communication with teacher when concerns arise.

**ATTENDANCE**

***GENERAL INFORMATION***

• Attendance begins the first day a student is officially enrolled.

• No student will be given credit in a class for which he/she has more than 7% unexcused absences (\*).

• In order not to be counted absent, all students must be in class for a minimum of 67 minutes.

• Tardies after 33 minutes of class will count as unexcused absences, unless excused using the official procedure.

***ATTENDANCE POLICY***

Students are required to attend class every day on time.

Absences may be excused, but not limited to, the following reasons:

*personal illness, sickness or death in the family, quarantine, weather or road conditions making travel dangerous, participation in school activities with permission of the principal, juvenile court proceeding documented by a probation officer, approved college visitation, emergencies, or any other cause acceptable to teacher, principal, or superintendent.*

All students must bring, or submit, a letter of excuse to the attendance office within three (3) days of an

absence. The reason for an excused absence must be stated orally or in writing and signed by the

parent/guardian of the student or a school official. The written, electronic or oral excuse must be received by the school within three days after the absence or tardy. School personnel should document phone calls, email messages, or oral statements of parents excusing student absences. Teachers and principals may accommodate special circumstances for late notes or absence verification. The district attendance specialist assigned to the school may investigate any excused case. A student found guilty of misrepresenting the validity of an excuse or permit is subject to disciplinary action.

**Make Up Work/ Late Work**

During the reporting period:

1. No student should be denied an opportunity to make up work if he has had an excused absence.

2. Students will be given make-up work on the day they return to school. Students have five school days to complete and submit all make-up work.

3. If a student has been sent SRC, she /he is to be graded accordingly.

4. If a student has been suspended, he will have five school days complete assignments.

5. If a student has received an “Emergency Removal”, he will have a reasonable amount of time upon his return to school to make up all work. He will receive 100% credit on all work that is made up within the time frame.

**Late work** – All teachers will accept late work. Late work is graded in the same manner in all classes; however, the student’s grade will be reduced by 15% of actual earned grade (*i.e. earned 100 receives an 85*). The amount of time allowed for submission of late work is at the teacher’s discretion but most be consistent for all students.

**FINAL EXAM GRADE**: The grade is reported on a range of 0-100, and will count as 15% of a student’s semester grade.

**EOC:**

Spanish 2 A/B

Course Syllabus 2014-2015

**Instructor:** Señora María De La Luz Rodríguez

**Phone Number:** 713-723-6015 ext. 372 **E-mail address:**[mrodri57@houstonisd.org](mailto:mrodri57@houstonisd.org)

**Google voice:** 713-570-6531 [malu640411@gmail.com](mailto:malu640411@gmail.com)

**Tutorials:** Every Tuesday, and Thursday after school 4:00-4:40pm

WESTBURY HIGH SCHOOL AP ACADEMY

Student Values

Código de valores del estudiante de la ACADEMIA AP Westbury HS

1. I choose to attend every day.

Decido asistir a la escuela cada día

1. I choose to be on time to every class.

Decido llegar a tiempo a cada clase.

1. I am here to learn and achieve.

Me hago presente en la escuela para aprender y superarme cada día.

1. I am responsible for my actions.

Soy responsable de mis acciones.

1. I am a young adult and will resolve conflicts and disputes responsibly.

Soy un joven adulto que resolveré mis conflictos y problemas responsablemente.

1. I contribute to a safe, respectful cooperative community.

Siempre contribuiré a formar una comunidad cooperativa, respetuosa y segura.

1. I come each day with a clear mind and a healthy body.

Estaré presente cada día con una mente clara y un cuerpo sano.

1. This is my school. I make it shine.

Esta es mi escuela y la haré brillar.

Spanish 2 A/B

Course Syllabus 2014-2015

**Instructor:** Señora María De La Luz Rodríguez

**Phone Number:** 713-723-6015 ext. 372 **E-mail address:**[mrodri57@houstonisd.org](mailto:mrodri57@houstonisd.org)

**Google voice:** 713-570-6531 [malu640411@gmail.com](mailto:malu640411@gmail.com)

**Tutorials:** Every Tuesday, and Thursday after school 4:00-4:40pm

I have read the material on the syllabus and understand what is required for this class.

**\*\*Please return this portion of the syllabus for a homework grade by September 4h/5th, 2014**

Student (printed name) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Student (signature) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Parent/Guardian (printed name) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Parent/ Guardian (signature) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Parent/ Guardian Home Phone #:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Parent/ Guardian Work Phone #:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Parent/ Guardian Cell Phone #:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Parent/ Guardian E-mail:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Failure to return this slip to me within the time allotted will constitute a Level I offense for failure to deliver school communication to and from school to your residence.

Please answer the next questions:

1. Why are you taking this class? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Do you think, in the future Spanish will help you to get a better job? Why?

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Do you like to work with technology? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
2. Do you have a tablet, i-Pod or computer with internet access at your home? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
3. Do you have an e-mail account? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Are you familiar with Google chrome, Gmail and Google documents? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_